

## Student Administrative Council

### Meeting #12

Tuesday, April 11<sup>th</sup>, 2017

### MINUTES

<u>Present</u>	<u>Regrets</u>	<u>Absent</u>	<u>Observers</u>
Madelyn Allen	Kevin Kaisar – 8:12 p.m.	Lauren Barnett	Paul Masse
Jayne Dodge	Andres Garzon	Nana Grant Osei-Agyemang	
Carlie Forsythe			
Kim Francis			
Anthony Lopez			
Kate Morris			
Barish Patel			
Aaron Peterzon			
Morganna Sampson			
Jahmoyia Smith			

The meeting was called to order at 7:10 p.m. with Carlie Forsythe as chairperson and Bonnie McCharles as secretary.

#### Approval of Agenda

12.1 It was:

MOVED by Kim Francis, SECONDED by Jayme Dodge and CARRIED to approve the agenda with the addition of the 2017-2018 FSU SAC Policies to New Business Items.

#### Approval of Minutes

12.2 It was:

MOVED by Jayme Dodge, SECONDED by Morganna Sampson and CARRIED to approve the Minutes from Meeting #11.

#### Vice Presidents' Reports

##### Jayne Dodge – VP External & Academic Affairs

Jayne thanked the Board for an amazing year and noted it was an honour to have had the chance to work with such a great Board and meet some of Fanshawe's finest student leaders.

Jayne thanked everyone on the Board who attended and helped out with the Volunteer Appreciation event on Wednesday, April 5<sup>th</sup>, 2017 in Alumni Lounge.

Jayne noted all CCR's have been approved for those Class Representatives who submitted their CCR Application.

Jayne will be handing out Exam Packages with Jahmoyia and Morganna tonight and tomorrow and noted she is excited to see the reactions of the student who receive them.

#### Kim Francis – VP Athletics & Residence Life

Kim updated the Board on Varsity sports. Kim attends the Fanshawe Athletics 50<sup>th</sup> Award Banquet on Friday, April 7<sup>th</sup>, 2017. Kim reported Ali Vlasman, Women's Basketball, Women's Outdoor and Indoor Soccer, and Seth Marcaccio, Men's Cross Country, were awarded Fanshawe Female and Male Athlete of the Year. Kim reported Ali Vlasman received the Jeffery Reed Courage Award, an award that is given to a Southwestern Ontario Athlete who inspires others by demonstrating courage on and off the playing field, which was announced on LondonOntarioSports.com. Additionally, Kim noted Seth Marcaccio was named the lululemon Fanshawe Male Student-Athlete of the Month in November 2016. Kim noted a full list of awardees are available on the Fanshawe Athletes website.

Kim thanked the Fanshawe Student Union staff and student leadership for a tremendous six months and noted the appreciation for the support and guidance that was given. Kim noted she learned a lot and this experience made the time at Fanshawe even more worthwhile.

#### Kevin Kaisar – VP Internal Affairs

Kevin updated the Charity Ball. Kevin stated 115 tickets were sold with 96 people through the door. Kevin stated he received nothing but compliments on décor and food. Kevin noted \$2700.00 was raised for the Crohn's and Colitis Canada – London Chapter. Kevin thanked the Charity Ball Committee for all of their hard work.

Kevin mentioned the post event evaluation and binder will be completed by April 14<sup>th</sup> and left at the desk for the next project leader.

Kevin stated a new Clubs Policy is under review. Kevin noted the policy will include all of the experience that he has learned over the past year and puts relevant practices into writing. Kevin mentioned the Clubs Policy will not cause any major changes in the way of the Clubs System is run but rather provide more clarity. Kevin explained the Club Manual is not completed yet, however, it will be completed by the end of April.

Kevin has formally requested the Clubs Policy be reviewed by the Upcoming Board.

Kevin provided several end of the year recommendations and comments which included getting more students involved, giving leadership opportunities to volunteers, interviewing volunteers for positions, and interview volunteers at the end of the year instead of the beginning of the year.

#### Morganna Sampson – VP Entertainment

Morganna presented the 2016-2017 Year End Highlights which included Capture the Hotdog, Frosh Fest, Craft Beer Festival, Weekly Karaoke Night, Monthly Trivia Nights, Winter Fair and Wellness Wishes, Scott Helman, Randy and Mr. Lahey, Definition of a Rap Flow, and Holi. Morganna noted several events that were successful which included Ladies Night, Drag Show, Clothing Swap, Splash n' Boots, Sex Toy BINGO, and the Psychic Fair.

#### Jahmoyia Smith – VP Finance

Jahmoyia noted 14 Student Life Education Funds, SLEFs, for the London and St. Thomas Campuses, totalling an amount of \$9135.00 and 14 donation requests totaling the amount of \$600.00 have been approved this year.

Jahmoyia stated the first Financial Awareness Week, Mo Money, was implemented and featured a lunch and learn session, Price is Right, Awards Fair, and the Fun-ancial Fair. Jahmoyia suggested expanding the Mo Money brand and creating a Mo Money Resource Centre Website which would educate and support students with their finances. Jahmoyia the Resource Centre would include information on OSAP, application and repayment, Ontario Student Grant Strategies, Financial Assistance, SLEF Application, Policy and FAQ, Awards and Bursaries, Smart Saving Techniques, and Tax Information for Domestic and International Students.

Jahmoyia explained some highlights of the year which included planning the Residence Games and attending on the Accommodation Meetings in the Summer.

#### SAC Reports

##### Madelyn Allen – Language and Liberal Studies

No report at this time.

##### Lauren Barnett – Health Sciences and Nursing

Lauren was unable to attend the meeting, so her report was read for her.

Lauren sent out an email to thank the Class Reps on April 2<sup>nd</sup>, 2017 and notified them that she will no longer be the SAC Rep as of May 1<sup>st</sup>, 2017. Lauren stated the Class Rep's were reminded to register to be a Class Rep again for next year.

##### Andres Garzon – Design

No report at this time.

##### Anthony Lopez – Transportation and Aviation Technology

Anthony noted it has been a great year with many issues being resolved and others in process to be completed. Anthony stated several issues that were resolved throughout the year which included the addition of a new microwave, the lab improvement fee being planned out for this year and future years, the addition of more space for students to relax and eat their lunches, and helping with conflicts between Avionics and Maintenance and several student's issues throughout the year. Anthony will meet with Stephan Patterson to discuss future plans.

Anthony stated the Class Reps were thanked for their hard work in bringing issues fourth and working together to resolve the issues.

##### Kate Morris – Tourism and Hospitality

Kate noted the Charity Ball was a great success and mentioned thank-you cards are being sent out to those organizations that donated an item to the silent auction table this week.

Kate stated an email has been sent to the Class Reps which thanked them for a great year and wished them well in the final weeks and throughout the summer.

Kate thanked the Board and noted it was a pleasure working with and getting to know the Board.

##### Nana Grant Osei-Agyemang – School of Information Technology

No report at this time.

##### Barish Patel – School of Building Technology and Applied Science

Barish reported the Future of Manufacturing Seminar was held on April 4<sup>th</sup>, 2017. Barish noted industry partners came and presented an informative presentation on manufacturing. Barish stated that there were many students in attendance.

Aaron Peterzon – School of Business

No report at this time.

New Business

- a. 2017/2018 Budget – Paul presented the 2017-2018 Budget to the Board. Carlie noted new changes to the Budget under Entertainment which includes a division of budget based on semesters, Summer, Fall, and Winter, and allotting money to each semester rather than events. Carlie explained this will allow the budget to be more open-ended for events rather than having pre-determined events each semester. Additionally, Carlie explained the new addition of the ‘new initiatives fund’ under the Entertainment Budget. Kate asked why the budget for the conferences and salaries have been lowered. Paul explained that money has been allocated to other positions and positions have been changed from full-time to contract part-time. Kim asked about Athletics and noted she is worried that they will be forgotten. Carlie noted Athletics is within a job description for a Coordinator and they are required to do events for Athletics. Morganna stated by increasing the student initiative fund it will open more doors for events students. Paul noted CSA is not included in the budget as the stance with CSA is known as a vote to remove membership has been completed.

12.3 It was:

MOVED by Jahmoyia Smith, SECONDED by Jayme Dodge and CARRIED to approve the 2017-2018 Budget as presented.

- b. 2017-2018 SAC Board Policy – Carlie presented the 2017-2018 SAC Board policy to the Board. Carlie noted the policy will be effective May 1<sup>st</sup>, 2017 if approved.

12.4 It was:

MOVED by Kim Francis, SECONDED by Jayme Dodge and CARRIED to approve the 2017-2018 SAC Board Policy as presented.

One SAC Member, Kevin Kaiser, abstained from the vote.

- c. Terms of Reference – Executive Committee – Carlie presented the Terms of Reference for the Executive Committee. Paul explained the Executive Committee is a standing committee which focuses on operational issues. Paul explained the Executive Committee would replace the Executive Council Meeting.

12.5 It was:

MOVED by Morganna Sampson, SECONDED by Jahmoyia Smith and CARRIED to approve the Terms of Reference – Executive Committee as presented.

- d. Board Committees – Paul explained a recommendation to have two additional Board Committees created, Finance Committee and Governance Committee, to discuss Governance and Budget issues.

12.6 It was:

MOVED by Morganna Sampson, SECONDED by Jahmoyia Smith and CARRIED to ensure a Finance Committee and Governance Committee are established as soon as possible by the 2017-2018 SAC Board.

- e. Closing Remarks – Paul and Bonnie thanked the Board, on behalf of the full-time staff, for the opportunity and the wonderful year that was had.

#### President's Report and Closing Remarks

Carlie thanked the Board for a good year. Carlie noted a lot was learned including governance and writing policies and terms of reference. Carlie stated she is currently writing recommendations, creating training modules for the incoming Board, and hiring the Coordinators.

The award for Executive of the Year was presented to the 2016-2017 Executive Team and Kate Morris was presented with the award for SAC of the Year.

Next Meeting – n/a

#### Adjournment

12.7 It was:

MOVED by Kim Francis, SECONDED by Kevin Kaisar and CARRIED to adjourn the meeting.