

Student Administrative Council

Meeting #6

Tuesday, January 31st, 2017

MINUTES

Present

Madelyn Allen
Lauren Barnett
Jayme Dodge
Carlie Forsythe
Kim Francis
Kevin Kaisar
Andres Garzon
Kate Morris
Aaron Peterzon
Nana Grant Osei-Agyemang
Morganna Sampson
Jahmoyia Smith

Regrets

Anthony Lopez
Anastasia Shytina

Observers

Zachary Benayon
Richard Callacott
Paul Masse

The meeting was called to order at 6:12 p.m. with Carlie Forsythe as chairperson and Bonnie McCharles as secretary.

Approval of Agenda

6.1 It was:

MOVED by Jahmoyia Smith, SECONDED by Jayme Dodge and CARRIED to approve the agenda.

Approval of Minutes

6.2 It was:

MOVED by Kevin Kaisar, SECONDED by Jayme Dodge and CARRIED to approve the Minutes from Meeting #5.

Action Item Review:

No action items at this time.

SAC Election

Nana Grant Osei-Agyemang spoke to the Board about why she would be a good SAC Rep for the School of Information Technology. A vote was taken and Nana was voted in as SAC Rep for the School of Information Technology.

6.3 It was:

MOVED by Morganna Sampson, SECONDED by Jayme Dodge and CARRIED to approve Nana Grant Osei-Agyemang as the new SAC Rep for the School of Information Technology, for the remainder of the 2016-2017 academic year.

Harshit Grover, Nishan Ghuman, Navjot Singh, and Aaron Peterzon spoke to the Board about why they would be a good SAC Rep for the Lawerance Kinlin School of Business. A vote was taken and Aaron was voted in as SAC Rep for the Lawerance Kinlin School of Business.

6.4 It was:

MOVED by Jahmoyia Smith, SECONDED by Kim Francis and CARRIED to approve Aaron Peterzon as the new SAC Rep for the Lawerance Kinlin School of Business, for the remainder of the 2016-2017 academic year.

Barish Patel and Parthkumar Patel submitted speeches which were read to the Board regarding why they would be a good SAC Rep for the School of Building Technology and School of Applied Science and Technology. A vote was taken and Barish Patel was voted in as the SAC Rep for the School of Building Technology and School of Applied Science and Technology.

6.5 It was:

MOVED by Jahmoyia Smith, SECONDED by Andres Garzon and CARRIED to approve Barish Patel as the new SAC Rep for the School of Building Technology and School of Applied Science Technology, for the remainder of the 2016-2017 academic year.

6.6 It was:

MOVED by Jayme Dodge, SECONDED by Lauren Barnett and CARRIED to approve the destroying of the ballots.

BOG Report – Zachary Benayon

The Board met on Thursday, November 17th, 2016.

The Board participated in a Future Focus discussion on the Strategic Mandate Agreement. The Board received the Fanshawe Alumni Association Report. The Board approved the Financial Monitoring Report (Policy D-05), the College Programming Monitoring Report (Policy D-30.05 & D-36), and the Quality Monitoring Report (Policy D-35).

The Board met on Thursday, January 19th, 2017.

The Board participated in a Future Focused Discussion on Global Strategy. The Board received a report from the Capital Project Monitoring Task Force, the Monitoring Board Performance Task Force, and the Strategic Alignment Task Force.

President's Report – Carlie Forsythe

Carlie noted Governance Documentation is underway with the Election Policy, Job Descriptions for the President and Directors, and Job Descriptions for Coordinators are completed. Carlie

mentioned the Board Policy and the Board Committee Policy have been started and are nearing completion.

Carlie mentioned Premier Kathleen Wynne and Deputy Premier and Minister Deb Matthews attended a Town Hall style meeting on Tuesday, January 24th at Fanshawe College. Carlie noted students were openly encouraged to ask the Premier questions and many questions were asked about OSAP and the privatisation of Hydro One.

Carlie, Linda Young, and Kyler Stewart hosted two IT Student Focus Groups to encourage students to discuss their IT concerns at the College. Carlie mentioned common concerns discussed included FanshaweOnline, IT service hours, Fanshawe on the Hub problems in regards to the Microsoft Download, the use of e-books, technology in the classroom, as well as discussions of potential introduction of IT workshops for students and It-related courses to be included in curriculum.

Carlie updated the Board on the Wellness Centre Vendor Selection. Carlie was a part of a Committee that was in charge of reviewing two vendor requests for proposals (RFP) for the Wellness Centre. Carlie mentioned the group came to a unanimous decision to accept one vendor's proposal. Carlie noted the selected vendor will give a presentation to further clarify areas of their proposal and answer a few questions. Carlie noted the Wellness Centre is on track for its completion in May 2017.

Carlie updated the Board on the Academic Offences Form. Carlie mentioned potential changes to the Academic Offences Form, put forth by Roberta Wheeler, Carlie Forsythe, and a few key partners, will be discussed in depth at the Academic Policy Review Working Group in the next few weeks.

Carlie updated the Board on the Launching Leaders Conference. Carlie noted the conference will be on Saturday, February 4th and stated assistance is needed to introduce workshop facilitators and facilitate networking lunch tables. Carlie mentioned if anyone is interested in participating to send her an email.

Carlie stated all the Executive as well as interested SAC Members will be circulating around the College to promote the upcoming FSU President and Directors Election. Carlie presented a list of dates and times to the Board and mentioned there will be the option to walk around the College or work at a booth promoting the elections.

Carlie updated the Board on College Student Alliance. Jahmoyia attended an online session to review the proposed draft budget and made several positive recommendations. Carlie mentioned Jayme and herself will be attending the upcoming February Conference in Niagara Falls. Carlie joined a Committee that will review the 2017/2018 CSA Draft Budget that will be voted on during the plenary at the February Conference. Carlie mentioned she will be putting forth a motion during the plenary to ensure that one vote per. College will be implemented, as per our recommendation towards proportional representation at CSA. Carlie mentioned prior to the conference, the Executive Council will meet to discuss future plans regarding the CSA which includes the protocol for a final vote to remove ourselves from the organization.

Vice Presidents' Reports

Jayme Dodge – VP External & Academic Affairs

Jayme reported there are currently 220 Class Reps. Jayme reminded the Board to submit attendance to ensure Class Reps receive their CCR Recognition. Jayme asked the Board to maintain communication with the Class Reps and email her if there are any Class Reps that need more hours for CCR.

Jayme presented a concern from a student from the School of Contemporary Media regarding no weekly help labs during this semester due to a lack of staff and classroom space. The student mentioned several students feel as though the help labs are more important this semester than in the first when they were offered. Jayme noted several other concerns which included space issues, lab issues, and ongoing parking issues.

Jayme reminded the Board about the upcoming Leadership Conference on February 4th and asked them to send to their Class Reps.

Jayme attended the Parking Summit and brought fourth concerns regarding the parking lottery. Jayme noted the lottery is not based on a 40km distance, but rather if a student does not live on a LTC Bus Route. Jayme mentioned some staff were concerned about this issue as well when it was brought up in the meeting.

Jayme asked the Board if any students have raised any concerns over accommodations. Jayme mentioned if any issues arise at Class Rep meetings to let her know as she attends the accommodations meetings. Andres asked if anyone could attend the Accommodation Meeting. Jayme mentioned she would look into this and get back to him.

Action Item: Jayme to ask if anyone could attend the Accommodations Meeting

Kim Francis – VP Athletics & Residence Life

Kim updated the Board on Varsity sports. The Men's Volleyball team are ranked number one in the Canadian Colleges Athletic Association. The Men's Volleyball team extended their undefeated winning streak to eight games. The Women's Volleyball team is in 4th place in the OCAA West Division. Kim noted Fanshawe will be hosting the 2017 National Men's Volleyball Championship from March 9th – March 11th, 2017. The Men's Basketball team is currently ranked 5th in the OCAA West Division and 10th in Ontario. The Women's Basketball team are in third place in the OCAA West Division and are ranked fifth in Ontario. The Women's Basketball travelled to Cambrian College for a double match against the Golden Shields and won both matches. The Badminton team will be heading to Kitchener this Friday to participate in the OCAA West Regional Championship, hosted at Cambrian College. The Badminton team is ranked 13th in the CCAA National Rankings. The Indoor Men's and Women's Soccer Team will be competing in their first exhibition game of the season on Thursday, February 2nd at George Brown College.

Kim reported the Men's and Women's Basketball Team's lost their games during Falcon's Fest. Kim mentioned she is interested in holding a pep rally for the National Volleyball Tournament, however, no concrete plans have been planned.

Kevin Kaisar – VP Internal Affairs

Kevin updated the Board on the 2017 Awareness Weeks and Events. Kevin met with Amanda Whittingham, Sustainability Coordinator, to discuss Environmental Week. Kevin noted several

events that will be included in Environmental Week which include Sustainable Joes Presentation, Bike to School Day with free tune-ups, and the Get Caught Recycling Initiative. Kevin mentioned reusable water bottles, travel coffee mugs, and a sustainability prize pack with be given out during the week. Kevin mentioned Maddie, SAC Rep, and Carlie will be participating in a 30 days of waste challenge for the month of February which will be aired at some point during Environmental Week.

Kevin noted the Event Guide is completed and is being formatted before the release to active clubs. Kevin stated the next club documents, starting a club and end of the year changeover, have begun.

Kevin mentioned a meeting has been scheduled with Carol, Bonnie, and Allen to discuss the Volunteer Portal. Kevin stated the first year has been rocky, however, with the proposed improvements and periodic check-in's, the portal will stay up to date and working correctly.

Kevin noted Crohn's and Colitis has not sent their logo as of yet and he will be sending a follow-up email to them tomorrow. Kevin mentioned he is working on coordinating the next Charity Ball Meeting and will be discussing food options in a scheduled meeting tomorrow.

Morganna Sampson – VP Entertainment

Morganna attended the Parking Summit and contributed potential new ideas for a better structure at Fanshawe College. Morganna noted a discussion of a barcode parking pass system for the future.

Morganna stated there is a weekly promotion table in F Hallway on Tuesday's from 10 a.m. – 2 p.m. and mentioned it seems to be working and generating interest. Morganna mentioned she has been delegating volunteer opportunities to eager students that would like to get involved.

Morganna updated the Board on past events. These events included Randy and Mr. Lahey, Tony Lee, Sex Toy Bingo and SMASH Wrestling. Morganna mentioned Randy and Mr. Lahey sold out before the show and the event was packed.

Morganna updated the Board on upcoming events to look forward to this semester. These events include Winter Wine Festival, Comedy Night, Hip Hop in the Shack, Drag Show and the Psychic Fair.

Jahmoyia Smith – VP Finance

Jahmoyia brought a SLEF Request to the table;

6.7 It was:

MOVED by Jahmoyia Smith, SECONDED by Morganna Sampson and CARRIED to approve the SLEF proposal for the Broadcast Radio and Journalism Broadcast Programs trip to attend the Career Conference for Radio and Journalism, subject to normal restrictions.

Jahmoyia brought a Donation Request to the table;

6.8 It was:

MOVED by Jahmoyia Smith, SECONDED by Jayme Dodge and CARRIED to approve a \$50.00 donation to the Peacekeeper Park Adventure Camp, for the 2016-2017 academic year, subject to normal restrictions.

Jahmoyia stated she attended an online discussion regarding the CSA Budget. Jahmoyia mentioned three suggestions that she presented to CSA. These suggestions included the allocation of funds to advocacy, a lower budget for Board members travel and training, and a lower budget for conferences.

SAC Reports

Madelyn Allen – Language and Liberal Studies

Madelyn held her Class Rep Meeting on Monday, January 30th. Madelyn reported that Program Coordinators are still telling students about the opportunity of becoming a Class Rep.

Madelyn reported several concerns from the School of Design which included computers needing to have updated programs, more time needed on computers to complete assignments, and outlet issues.

Madelyn noted she will begin her 30 days without waste initiative on February 1st, 2017.

Lauren Barnett – Health Sciences and Nursing

Lauren held her Class Rep meeting on Wednesday, February 1st and had 8 people in attendance. Lauren mentioned she is struggling to find time to meet with Class Reps, however, Lauren told Class Rep's to email her any concerns if they are unable to attend the scheduled meeting.

Andres Garzon – Design

Andres met with the Program Coordinator to discuss faculty concerns and was redirected to the Chair of the Program. Andres stated that there is a professor who has purchased and donated resources to the School of Design, however, these resources are currently being stored in a closet. Andres mentioned it is the professors hope that in the future it can be a resource room for students with card access.

Anthony Lopez – Transportation and Aviation Technology

Anthony was unable to attend the meeting, so his report was read for him. Anthony held his Class Rep meeting on Monday, January 30th and mentioned several concerns. These concerns included the 2nd floor of Y Building, a bigger or second bus that goes to Y Building, and a professor without any Avionics background teaching a Digital Theory Course in the Avionics Program. Additionally, Anthony mentioned the suggestion of the inclusion of a pool table or table tennis table to Y Building for students to have something to do with their free time. Anthony noted he will continue to gather input from students and communicate with Stephen Patterson if any concerns arise.

Kate Morris – Tourism and Hospitality

Kate reported she has scheduled two Class Rep Meetings for January, January 27th and January 31st. Kate mentioned with her recruiting, there are 30 Class Reps within the School of Tourism and Hospitality. Kate noted at the meeting she explained the role of Class Rep, encouraged them to attend the Leadership Conference, and discussed the upcoming Director/President Elections.

Kate reported several concerns which include professors not being familiar with FanshaweOnline, not receiving marks on weekly assignments, increased number of students in

classrooms, professors being rude to students, holding more than one Clubs Day, and having a Marketing Representative for every School's social media. Kate noted there is a professor who students switch out of their class when they find out they have that teacher, when possible, due to their reputation.

Kate reported a concern regarding a class having to buy three textbooks worth over \$400.00 which were never used in the first four weeks of classes. Kate mentioned several students believe it is because the professor co-wrote the books. Kate noted several students were able to return the books to the bookstore within the return period.

Kate addressed a concern regarding who a student would talk to if they had a complaint about a Program Coordinator. Carlie mentioned the student can address their concern with the Chair of the Program. Additionally, Kate addressed a concern of a student who has not experienced the issue first-hand or students who fear discussing issues due to a relationship between the professor and the Program Coordinator. Similarly, Carlie mentioned the student could discuss the issue with the Chair of the Program.

Anastasia Shytina – Human Services and Public Safety

Anastasia was unable to attend the meeting, so her report was read for her. Anastasia reported she has emailed her Class Reps to let them know the next Class Rep Meeting will be held on February 1st. Anastasia mentioned she will be attending the Leadership Conference on February 4th, 2017.

New Business

- a. Coordinator Job Descriptions - Carlie presented the Coordinator Job Descriptions, Advocacy and Communications, Student Life, and Finance, to the Board. A lengthy discussion was held with several questions in regards to the job description and responsibilities of the hired Coordinators. Carlie mentioned these positions will increase accountability and transparency for the FSU. Paul noted these job descriptions have a review date and will be reviewed every year.

6.9 It was:

MOVED by Jahmoyia Smith, SECONDED by Nana Grant Osei-Agyemang and CARRIED to approve the Coordinator Job Descriptions, Advocacy and Communications, Student Life, and Finance, as presented.

Morganna Sampson abstained from the vote.

- b. Election Protocol – Bonnie and Carlie explained the Election Protocol to the Board. Several topics were discussed including discussion of nominees, professionalism, promotion of the election, and responsibilities as Board Members if running in the election.

Next Meeting – Wednesday, February 15th at 7:00 p.m. in SC-2016.

Adjournment

6.10 It was:

MOVED by Madelyn Allen, SECONDED by Kate Morris and CARRIED to adjourn the meeting.