

Student Administrative Council

Meeting #5

Thursday, January 19th, 2017

MINUTES

Present

Madelyn Allen
Lauren Barnett – arrived 6:20 p.m.
Jayme Dodge
Carlie Forsythe
Kevin Kaisar
Anthony Lopez
Kate Morris
Morganna Sampson
Jahmoyia Smith

Regrets

Kim Francis
Andres Garzon
Anastasia Shytina

Observers

Paul Masse

The meeting was called to order at 6:05 p.m. with Paul Masse as chairperson and Bonnie McCharles as secretary.

Approval of Agenda

5.1 It was:

MOVED by Carlie Forsythe, SECONDED by Jahmoyia Smith and CARRIED to approve the agenda.

Approval of Minutes

5.2 It was:

MOVED by Jayme Dodge, SECONDED by Jahmoyia Smith and CARRIED to approve the Minutes from Meeting #4.

Action Item Review:

No action items at this time.

Position Resignation

Carlie notified the Board of the resignation of Amani Assiri, SAC Representative of the Lawrence Kinlin School of Business, Tim Chapman, SAC Representative of the School of Contemporary Media, Navjot Singh, School of Building Technology and School of Applied Science, and Nishan Ghuman, School of Information Technology.

5.3 It was:

MOVED by Kevin Kaisar, SECONDED by Morganna Sampson and CARRIED to approve the resignations of Amani Assiri, Tim Chapman, Navjot Singh, and Nishan Ghuman.

BOG Report – Zachary Benayon

No report at this time.

President’s Report – Carlie Forsythe

Carlie noted Governance Documentation is underway with the Election Policy and Job Descriptions for the President and Directors completed. Carlie mentioned the Board Policy, Board Committee Policy, Terms of Reference for the SAC Committees and Terms of Reference for Executive Committees have been started and are nearing completion.

Carlie updated the Board on the Launching Leaders Conference. Carlie noted the conference will be on Saturday, February 4th and stated assistance is needed to introduce workshop facilitators and facilitate networking lunch tables. Carlie mentioned if anyone is interested in participating to send her an email.

Carlie states all the Executive as well as interested SAC Members will be circulating around the College to promote the upcoming FSU President and Directors Election. Carlie presented a list of dates and times to the Board and mentioned there will be the option to walk around the College or work at a booth promoting the elections.

Carlie joined the Cycling Advisory Committee with the City of London and attended the first meeting in December. Carlie noted the plan to introduce a Cycletrack to the downtown London core, along Queen Ave. and Colborne Street. Carlie provided a link to the Board if they were interested in reading more about the project.

Carlie updated the Board on the Fall 2016 response rate for the Student Feedback Survey. Carlie mentioned the response rate for all surveys was 36.96% with approximately 14,000 more surveys being administered and 5,000 more surveys completed compared to Fall 2015. Carlie mentioned the FSU has requested a copy of the high level results to publish for students. Additionally, Carlie plans on analysing the data and implementing the analysis where possible.

Carlie updated the Board on College Student Alliance. Carlie mentioned two delegates from the FSU will be attending the upcoming February Conference in Niagara Falls. Carlie joined a Committee that will review the 2017/2018 CSA Draft Budget that will be voted on during the plenary at the February Conference. Carlie mentioned she will be putting forth a motion during the plenary to ensure that one vote per. College will be implemented, as per our recommendation towards proportional representation at CSA.

Vice Presidents’ Reports

Jayne Dodge – VP External & Academic Affairs

Jayne reported there are currently 212 Class Reps. Jayne reminded the Board to submit attendance to ensure Class Reps receive their CCR Recognition. Jayne asked the Board to let her know when the Class Rep Meetings are for the Schools without a SAC Rep to maintain communication with the Class Reps.

Jayne asked the Board if any students have raised any concerns over accommodations. Jayne mentioned if any issues arise at Class Rep meetings to let her know as she attends the accommodations meetings.

Kim Francis – VP Athletics & Residence Life

Kim was unable to attend the meeting so her report was read for her. Kim updated the Board on Varsity sports. The Men's Volleyball team are ranked second in the OCAA West Division and third in Canada. After winning their league games last week, the Men's Volleyball team extended their undefeated winning streak to five games. Additionally, the Men's Volleyball team attended an exhibition game in the USA last week and were undefeated in their games. The Women's Volleyball team is in 5th place in the OCAA West Division. The Men's Basketball team is currently ranked 4th in the OCAA West Division after losing their game last week against the Sheridan Bruins. The Women's Basketball team are tied for third place in the OCAA West Division and are ranked fifth in Ontario. The Badminton team participated in the Centennial Invitational Tournament the past weekend and will be travelling to St. Clair College for an Invitational Tournament this weekend. The Curling Team will participate in the Humber Hawks Invitational Tournament on January 20th.

Kim reported Falcon's Fest is Saturday, January 21st and encouraged the Board to attend. The Women's Volleyball Team plays at 1:00 p.m., the Men's Volleyball Team plays at 3:00 p.m., the Women's Basketball Team plays at 5:00 p.m. and the Men's Basketball Team plays at 7:00 p.m.

Kevin Kaiser – VP Internal Affairs

Kevin updated the Board on the 2017 Awareness Weeks and Events. Kevin mentioned the infographics have been sent to publications and is waiting for a proof. Kevin noted the Bell Let's Talk Photo Booth is on Wednesday, January 25th from 10 a.m. – 2 p.m. in the Student Centre.

Kevin stated there were 14 clubs who participated in Clubs Day on Tuesday, January 17th in F Hallway. Kevin mentioned a follow-up email was sent to the clubs who participated asking for feedback about the event. Kevin mentioned the Event Guide is currently being reviewed and Kevin will be creating two additional documents, changeover/strategic direction and starting a club, and reviewing the Clubs Policy for a second time.

Kevin stated there were 11 organizations who participated in Volunteer Fair on Wednesday, January 18th in F Hallway. Kevin mentioned a follow-up email was sent to the organizations who participated asking for feedback for the event and reported the Heart and Stroke Foundation was very satisfied with the event with over 100 people signing up to be volunteers.

Kevin reported he has requested a meeting with Carol and Bonnie to discuss the status of the newly introduced volunteer portal. Kevin mentioned several things that would be brought up in the meeting which include proposing some suggested upgrades/new features to the system, developing a strategy to recruit more organizations for postings, creating instructions/FAQ/staff training for user help and/or tech support, investigating the possibility of running the Class Rep System using the calendar, and responding to student feedback about not enough volunteer opportunities available on the calendar.

Kevin mentioned an upcoming event; the Fanshawe's Faceless Dolls Project. Kevin noted this event will be on Wednesday, February 15th from 2:00 – 5:00 p.m. in the Siskinds Gallery

(H1015) at Fanshawe College. Kevin stated there will be an Elder and Healer, Liz Akiwenzie, in attendance and the display of the 600 Faceless Dolls created by Fanshawe Staff and Students.

Morganna Sampson – VP Entertainment

Morganna mentioned she has been working on expanding the promotions team and getting more students to join the team. Morganna reported there will be a table in F Hallway every Tuesday from 10 a.m. – 2 p.m. with promotion team members promoting upcoming events and social media. Morganna asked the Board if anyone is interested in helping out at the booth. Any interested Board members can send Morganna an email.

Morganna updated the Board on past events. These events include Scott Helman which was a success with 200 students attending the show.

Morganna updated the Board on upcoming events to look forward to this semester. These events include Randy and Mr Lahey, Tony Lee, Sex Toy Bingo, SMASH Wrestling, Winter Wine Festival, Drag Show, and the Psychic Fair.

Jahmoyia Smith – VP Finance

Jahmoyia updated the Board on upcoming events during the Financial Awareness ‘Mo Money’ Week. These events include a Financial Lunch and Learn, Price is Right, and the Fun-anacial Fair. Jahmoyia asked the Board if anyone was interested in volunteering at the events. Interested Board members can send Jahmoyia an email. Kevin suggested having someone at the Fun-anacial Fair to answer questions/explain OSAP to students. Jahmoyia mentioned that Financial Aid and Student Awards will be in attendance to answer any questions.

SAC Reports

Madelyn Allen – Language and Liberal Studies

Madelyn held her first Class Rep Meeting of the semester on Monday, January 16th and had one Class Rep in attendance. Madelyn mentioned an email has been sent to all of the coordinators which included a sign-up sheet to pass around for students to sign-up to be a Class Rep. Madelyn reported she has received support for this initiative thus far and has sent a reminder email.

Madelyn noted she is interested in creating a clothing swap, where students bring in clothes and swap them for other clothing, during Environmental Week. Madelyn noted this event can be a trial for a potential ‘free store’ at Fanshawe College.

Lauren Barnett – Health Sciences and Nursing

Lauren held her first Class Rep Meeting of the semester and had 10 Class Reps in attendance. Lauren reported several concerns from this meeting. These concerns included outdated Campus maps on the FOL, only one working outlet in C1023 and it is under a fan that is loud, outlet shortage on Campus including the library, classrooms, and Forwell Hall. Additional concerns included a textbook issue for the Law Clerk ‘Organizational Behaviour’ Course; on the book list a textbook was labelled as required, however, when students got to class they were told that they did not need the book. Lauren reported they have directed the student to their Program Coordinator.

Lauren reported the Developmental Service Worker Program only have a small amount of sick days and would like to have more ‘float’ days to make up time that they missed. Lauren mentioned the student was instructed to contact their Program Coordinator. Lauren mentioned a

concerns of a lack of microwaves on Campus, especially in D Building, rusty water fountains, and a concern for a lack of funding in the Doula Program.

Lauren reported several suggestions from this meeting. These suggestions included marking buildings that do not connect to other buildings, 3rd Floor of M does not connect to any other buildings, inclusion of hot water stations for tea and coffee around Campus, providing better signage around Campus to help students get around, parking suggestions based on where classes are held, having a price reduction for students who bring a reusable cup, and posters at microwaves explaining where other microwaves are located.

Lauren mentioned she has created a poll on Facebook to determine the date of the next Class Rep meeting.

Andres Garzon – Design

Andres was unable to attend the meeting, so his report was read for him. Andres held his first Class Rep meeting and there were 5 Class Reps in attendance. Andres mentioned the next Class Rep meeting is scheduled for January 30th, 2017.

Andres reported a concern regarding student being turned away from labs that are not at full capacity and thus they are not able to complete homework. Andres mentioned with the increasing amount of classes scheduled, it is harder to find available time in the lab to complete homework.

Andres mentioned he will be arranging meeting with program coordinators in the next week. These program coordinator include Russell Schnurr, GIS and Urban Planning, Lee-Ann Sandford, Graphic Design, Wella Nolan, Fashion Merchandising, and Meghan Mastribardi, Interior Design.

Anthony Lopez – Transportation and Aviation Technology

Anthony reported the first steps were taken to create a temporary solutions for the cafeteria space and lab space in Y Building. Anthony mentioned temporary cafeteria seating was set-up in the student lounge and resource room was turned into more cafeteria space and seating. Anthony reported this created 43 more seats for students to use on breaks. Additionally, there are microwaves in both spaces and there will be two more microwaves being ordered. Anthony noted these changes should help for now while a long-term solution is determined.

Anthony mentioned he will meet with Steve Patterson this week to discuss student uniforms and will be planning his Class Rep meeting. Carlie noted that money collected from the Improvement Fee will go to different programs at Y Building. For example, money collected from the Aviation Program will go back into the Aviation Program and money collected from the another program will go to the specific program.

Anthony noted he met with Steve Patterson to discuss some of the issues and concerns at Y

Kate Morris – Tourism and Hospitality

Kate reported she is currently working on scheduling a Class Rep Meeting for January. Kate mentioned that she spoke with two classes and encouraged them to get involved and become a Class Rep. Kate noted students seemed receptive and eager and some students already signed up.

Kate mentioned she was asked if there were any opportunities for students to get involved and stay involved with the FSU over the summer.

Anastasia Shytina – Human Services and Public Safety

Anastasia held her Class Rep Meeting and noted several concerns were brought forth which included the availability and creation of hydration stations, creation of interactive maps, extra microwaves around Campus and more outlets in C1023.

New Business

- a. Election Policy – Carlie presented the Election Policy to the Board. Carlie mentioned the Election Policy was endorsed by the Executive Council and follows by Bylaw Number 1.
5.4 It was:
 MOVED by Carlie Forsythe, SECONDED by Jahmoyia Smith and CARRIED to approve the Election Policy as presented.
- b. Job Descriptions – Carlie presented the President and Director Job Descriptions to the Board.
5.5 It was:
 MOVED by Carlie Forsythe, SECONDED by Morganna Sampson and CARRIED to approve the Director Job Description presented.
5.6 It was:
 MOVED by Carlie Forsythe, SECONDED by Kevin Kaisar and CARRIED to approve the President Job Description presented.
- c. Bi-Election – Bonnie explained the bi-election including important dates and the mandatory meeting candidates need to attend to let the Board know why they would be a good representation for their School.

Next Meeting – Tuesday, January 31st at 6:00 p.m. in SC-2016.

Adjournment

- 5.7 It was:
 MOVED by Kevin Kaisar, SECONDED by Carlie Forsythe and CARRIED to adjourn the meeting.