

Student Administrative Council

Meeting #1

Thursday, October 27th, 2016

MINUTES

Present

Madelyn Allen
Amani Assiri
Lauren Barnett
Tim Chapman
Jayme Dodge
Carlie Forsythe
Kim Francis
Andres Garzon
Nishan Ghuman
Kevin Kaisar
Anthony Lopez
Kate Morris
Morganna Sampson
Anastasia Shytina
Navjot Singh
Jahmoyia Smith

Regrets

Zachary Benayon

Observers

The meeting was called to order at 4:20 p.m. with Carlie Forsythe as chairperson and Bonnie McCharles as secretary.

Approval of Agenda

1.1 It was:

MOVED by Kevin Kaisar, SECONDED by Kim Francis and CARRIED to approve the agenda.

President's Report – Carlie Forsythe

Carlie thanked the Board for attending the SAC Retreat and noted the Board's participation, engagement, and questions were much appreciated. Carlie mentioned the FSU's proposed Governance Changes to College Council on Wednesday, October 26th and were well received by the College.

Carlie mentioned Roberta Wheeler, Human Resources Coordinator from the Lawrence Kinlin School of Business, in regards to potential changes to the Academic Offences Form. Carlie noted the proposed changes will result in a more fair and documented disciplinary process. A mock-up of these changes will be created and presented at next month's College Council meeting.

Carlie stated Student Satisfaction Surveys will begin on November 7th until November 18th online. Carlie mentioned last year was the first year the survey was administered online and the response rate dropped from 70% to 30%. Carlie noted volunteers are needed to help promote and provide a means for students to complete surveys.

Carlie reported two opportunities for the Board which included the Youth Ending Sexual Violence (Y.E.S) Conference and the London Youth Advisory Council (LYAC). Carlie mentioned the Y.E.S Conference will be held November 24th to November 25th in London with topics covering sexual violence, bystander intervention, reimagining strength, gender stereotypes, creating change, activism, media messaging, dress codes, social media and policies. Carlie mentioned if any Board member was interested in attending this conference to let Carlie or Bonnie know. The LYAC is seeking two directors, one who has served as a past LYAC Councillor or Volunteer and one who is a community member at large with priority given to an individual with governance, law and corporate risk, policy, or fundraising experience.

Vice Presidents' Reports

Jayne Dodge – VP External & Academic Affairs

Jayne reported the Special Members Meeting is booked for November 29th from 4 p.m. – 6 p.m. in Alumni Lounge. Jayne noted this event is mandatory for the Board to attend unless it conflicts with class schedules. Jayne reminded the Board to inform their Class Representatives know about the event at their Class Representative Meeting.

Jayne is meeting with Kevin this week to discuss the academic portion of the VP External and Academic Affairs job description and Carlie to discuss the external portion of the position. Jayne is currently working on promoting the volunteer system to students and community members.

Jayne attended the SAC Retreat and mentioned it was great to meet everyone and get to know everyone throughout the team building activities.

Kim Francis – VP Athletics & Residence Life

Kim updated the Board on Varsity sports. The Men's Baseball team finished in second place in the OCAA Provincial Championship. This is the second consecutive silver medal for the Men's Basketball team. Four members of the Fanshawe Falcon's Men's Basketball team were recognized for their accomplishments this season. Quinton Twohey, OCAA Men's Basketball Player of the Year and OCAA League All-Star, Robert Doyle, OCAA Men's Basketball Rookie of the Year and OCAA League All-Star, and Carlos Arteaja and Travis Helps were awarded OCAA League All-Stars. The Women's Softball received bronze at the OCAA Provincial Championship and four members were recognized for their accomplishments this season. These players included Mackenzie Kelly, OCAA Women's Softball Rookie of the Year, and Kady Hawkins, Rachel Dotzert, and Lacy Lochert were awarded OCAA League All-Stars. The Men's Soccer team finished second in the OCAA West Division. The Men's Soccer Team will face the Algonquin Thunder on Thursday, October 27th for the OCAA Provincial Quarter Finals. The Women's Soccer team finished in first place in the OCAA West Division and finished the season undefeated for the first time since 2010. The Women's Soccer team will face the Cambrian Golden Shield on Thursday, October 27th in the Quarter-Finals of the OCAA Provincial Championship at St.Clair College. The Men's Volleyball team lost their final game of preseason against the York University Lions whereas the Women's Volleyball team will have their first game of regular season against the Niagara Knights on October 26th. The Men's and Women's

Basketball team will kick off the OCAA regular season against the Humber Hawks on Wednesday. Kim mentioned on Saturday, October 29th both the Men's and Women's Basketball teams will be holding home matches against the Sheridan Bruins. Kim encouraged the Board to attend these matches. Jayme mentioned there is now a cost to attend the Athletics home game, \$5.00, which will make it harder the games to draw attendance from students.

Kim attended the SAC Retreat and mentioned the sessions were very informative and interactive. Kim noted the group is cohesive and holds the expectation of great things from the Board. Kim mentioned the plan for Athletics as well as Residence. The plans for Athletics included initiatives to promote games and increase attendance at games. The plans for Residence included meeting the Residence Advisors and discuss any concerns as well as brainstorming events for the year. Kim mentioned a dinner year-end event for those students in Residence who do not get the opportunity to go home for the holidays.

Kevin Kaisar – VP Internal Affairs

Kevin provided an update for the Get Active Awareness Week. Kevin reported Glow Zumba/Glow Yoga was well-received and students asked for a similar event next semester. Kevin noted both the Junction trip and the Amazing Race were cancelled due to lack of interest.

Kevin noted there are currently 25 approved clubs and is working with students to get a Habitat for Humanity club created and active. Kevin mentioned he met with the Program Coordinator of the Paralegal and Law Clerk Programs as well as students from the Paralegal program who are interested in setting up program associations.

Kevin reported he has sent out a few emails to schedule meetings with the Board Members, Chairs, and Coordinators of the Faculty of Business. Kevin noted Amani has a meeting with Mary Pierce on Wednesday, November 9th and has received an invitation to attend the coordinators meeting on Monday, November 21st. Nishan has provided availability to Jim Edward's assistant and is waiting on a scheduled meeting for the School of Information Technology and availability is being coordinated with David Belford, Dean Faculty of Business, and Tricia Trankovic, Program Manager, for the School of Tourism and Hospitality.

Morganna Sampson – VP Entertainment

Morganna noted the next Fanshawe Promotions Team meeting is on November 2nd, 2016 in SC-2016. Morganna reported a few FPT members attended the Children's Halloween Party over the weekend and helped with promotion for the Halloween Pub.

Morganna updated the Board on past events. These events included Sex Toy Bingo, Children's Halloween Party, and the Fanshawe Freakshow. Morganna mentioned the Children's Halloween Party was a success with over 30 kids in attendance whereas the Fanshawe Freakshow only had 50 students in attendance. Morganna updated the Board on upcoming events. These events included Rocktober, Halloween Pub, and Psychic Fair

Morganna mentioned she is currently working on Winter Theme ideas and is planning a make-up demonstration night for Ladies Night. Morganna attended the SAC Retreat and stated the retreat had a good balance of bonding time and information sessions.

Jahmoyia Smith – VP Finance

Jahmoyia brought a SLEF Proposal to the table:

1.2 It was:

MOVED by Jahmoyia Smith, SECONDED by Jayme Dodge and CARRIED to approve the SLEF proposal for the Business Administration Marketing Program trip to attend the Ontario College's Marketing Competition in Toronto, subject to normal restrictions.

Two members, Amani Assiri and Morganna Sampson, abstained from the vote.

Jahmoyia brought a SLEF Proposal to the table:

1.3 It was:

MOVED by Jahmoyia Smith, SECONDED by Morganna Sampson and CARRIED to approve the SLEF proposal for the Graphic Design Program trip to Toronto, subject to normal restrictions.

One member, Andres Garzon, abstained from the vote.

Jahmoyia brought a Donation Request to the table;

1.4 It was:

MOVED by Jahmoyia Smith, SECONDED by Lauren Barnett and CARRIED to approve a \$50.00 donation to the Boys and Girls Club of London, for the 2016-2017 academic year, subject to normal restrictions.

Jahmoyia brought a Donation Request to the table;

1.5 It was:

MOVED by Jahmoyia Smith, SECONDED by Jayme Dodge and CARRIED to approve a \$50.00 donation to the Ronald McDonald House, for the 2016-2017 academic year, subject to normal restrictions.

SAC Reports

Madelyn Allen – Language and Liberal Studies

Madelyn reported the Faculty of Arts, Media, and Design has scheduled their Class Rep meetings for November 3rd and November 17th at 3:00 p.m. Madelyn updated the Board on what she learned at the SAC Retreat which included what a SAC Member represents, what the Student Union is as a whole, and how to handle stress as a team. Madelyn during the SAC Retreat ideas were brainstormed on how to create a greener schooling environment which included bicycle programs, options for eliminating unrecyclable coffee cups and reducing hydro emissions.

Amani Assiri – Lawrence Kinlin School of Business

Amani mentioned an email was sent to all of the Class Reps within the Lawrence Kinlin School of Business to provide introductions and ask for class schedules. Amani mentioned a meeting has been scheduled with Mary Pierce, Chair of the Lawrence Kinlin School of Business, on Wednesday, November 9th and will be attending the Coordinator meeting on Monday, November 21st, 2016.

Amani mentioned she had a great time at the SAC Retreat and learned a lot about the role of being a SAC Representative.

Lauren Barnett – Health Sciences and Nursing

Lauren mentioned a Facebook Group has been created for the Class Representatives within the faculties of Health Sciences, Nursing, Human Services and Public Safety, called 'Faculty of Health, Human and Nursing 2016-2017'. Lauren mentioned an email was sent out to the list of Class Representatives that was provided at the SAC Retreat and instructed them to join the Facebook Group and use it as tool to communicate dates of Class Rep meetings and other concerns such as voting on key issues. Lauren reported as of Wednesday, October 26th, 12 Class Rep's have joined the Facebook Group.

Lauren mentioned a list of programs that did not have Class Rep's were obtained and reported that the following programs did not have representation; Personal Support Worker, Anesthesia Assistant, Pre-Health Science and Respiratory Therapy. Lauren mentioned an email was sent to the program coordinators of these programs and asked them to make an announcement to the classes that Class Reps were needed in their program.

Lauren reported the first Class Rep meeting for the Faculty of Health Sciences and Human Services is Wednesday, November 23rd at 7:00 p.m.

Tim Chapman – Contemporary Media

Tim reported there are 6 or 7 students from different sections that are interested in becoming a Class Representatives. Tim reported there are no concerns as of yet and it is his hope to increase communication and engagement of the Class Representatives within the School of Contemporary Media. Tim inquired about how many Class Representatives a School should have as a whole. Carlie mentioned the goal would be to have one from each program/section, however, the hope is to have good representation of the School.

Andres Garzon – Design

Andres reported the Faculty of Arts, Media, and Design has scheduled their Class Rep meetings for November 3rd and November 17th at 3:00 p.m. Andres mentioned all of the Class Representatives have been emailed the room number and has made food arrangements for the meetings.

Nishan Ghuman – Information Technology

Nishan mentioned the SAC Retreat was a great experience and noted it was a great idea to get everyone together to meet before starting the meetings. Nishan reported an email was sent out to all of the Class Representatives to retrieve schedules and noted only one Class Rep has responded at this time. Nishan mentioned a reminder email will be sent soon as a Class Rep meeting needs to be scheduled.

Anthony Lopez – Transportation and Aviation Technology

Anthony mentioned there are 10 students that are interested in becoming a Class Representative. Anthony noted it is his goal to make sure as many students as possible have a voice and noted he will try his hardest to address any concerns or issues.

Kate Morris – Tourism and Hospitality

Kate reported she has been trying to recruit Class Representatives and will continue to encourage students to get involved via social media.

Kate mentioned Kevin has connected her with the opportunity to meet the Dean of Tourism and Hospitality, Program Manager, and Program Coordinators in November. Kate noted she is eager to learn more about the School of Tourism and Hospitality and meet the staff that make the program at the College possible.

Kate noted she enjoyed the SAC retreat and mentioned she is looking forward to working with everyone on the Board and the student population this year to make some real positive changes for the College.

Anastasia Shytina – Human Services and Public Safety

Anastasia mentioned she was unable to attend the SAC Retreat, however she attended individual training sessions with Carol which she learned the expectations of a SAC Position, Student Union Organization Chart, Internal Regulations, Responsibilities of the President, Chair, and Secretary and Vice President, Future Restructuring in Governance and Goal Setting. Anastasia mentioned three goals that she has created for the year which included improving her time management skills, increase interest and participating in Blood Donation, and increase the amount of sport-related events.

Navjot Singh – Building Technology and Applied Science Technology

Navjot mentioned an email has been sent to the Class Representatives to provide an introduction. Navjot noted he enjoyed the SAC Retreat and mentioned he received a lot of information about the duties and responsibilities of a SAC member.

Navjot noted a concern regarding providing SolidWorks and AutoCAD software in every lab. Navjot mentioned in order to complete this we need to have more computers in the College. Navjot stated he is currently working on this concern and mentioned it will be completed in a few weeks. Additionally, Navjot mentioned a concern regarding there not being a Diwali Festival this year as in previous years. Carlie noted this event was through the Indian Club and asked Navjot to connect with Kevin regarding this concern.

New Business

- a. Class Representative Meetings – Bonnie updated the Board on the process of scheduling a Class Representative Meeting which included a discussion on room booking, ordering food, and information needed before booking a meeting.

Next Meeting – Wednesday, November 9th at 7:00 p.m. in SC-2016.

Adjournment

1.6 It was:

MOVED by Jahmoyia Smith, SECONDED by Kate Morris and CARRIED to adjourn the meeting.