

Student Administrative Council

Meeting #2

Wednesday, November 6, 2013

MINUTES

Present

Ola Akinsara – Left at 9 a.m.
Alan Bushell
Sabrina Dent
Allayna Eizenga
Adam Gourlay
Keir Jack – Left at 9 a.m.
Chris Lethbridge
Kirsten McKay
Allie Neeb
Princewill Onyia – Left at 9 a.m.
Anthony Sawyers
Matt Stewart – Left at 8:20 a.m.

Regrets

Jessica Brook
Tanner Fisher
Taylor Lodge

The meeting was called to order at 8:06 a.m. with Adam Gourlay as chairperson and Emma Zekveld as secretary.

Approval of Agenda

2.1 It was:

MOVED by Matt Stewart, SECONDED by Sabrina Dent and CARRIED to approve the agenda.

Approval of Minutes

2.2 It was:

MOVED By Matt Stewart SECONDED by Anthony Sawyers and CARRIED to approve the minutes from Meeting #1.

Presidents Report – Adam Gourlay

Adam noted that the SAC Retreat was a very successful workshop.

Pat Whelan, USC President, and Adam met to discuss post-secondary students' involvement on City Council Committees. Adam noted that it was a successful meeting and they decided their plan over the next few months. Pat and Adam will be adding the City Council involvement to the Memorandum of Understanding between the FSU and the USC. Every year the FSU and USC Presidents will meet to discuss which schools will receive representation on which committees. There will be yearly terms for the eight students that run from September to the following August. These students will report back to their respective student council and the two Presidents will meet to discuss the four committees the other student council has representation on. For this term, beginning in January, the FSU will have representation on: the London Housing Advisory

Committee, the Creative City Committee, the Accessibility Advisory Committee and the Advisory Committee on the Environment. The USC will have representation on: the Community Safety and Crime Prevention Advisory Committee, the London Diversity and Race Relations Advisory Committee and the Transportation Advisory Committee. Adam encouraged SAC members to volunteer to be on one of the committees.

Adam noted that the FSU/CSA Leadership Awards are now open.

VP Internal – Ola Akinsara

Ola brought several Club Charters to the table.

2.3 It was:

MOVED By Ola Akinsara SECONDED by Sabrina Dent and CARRIED to approve Emerging Leaders and Fanshawe Against Childhood Cancer as official FSU Clubs for the 2013-2014 year, subject to normal restrictions.

Ola is starting to plan winter semester awareness weeks.

VP Finance – Jessica Brook

Jessica was unable to attend the SAC Meeting, so Adam read her report for her.

Jessica has two FMT members and they have been doing very well with getting students involved.

Adam brought a SLEF proposal to the table.

2.4 It was:

MOVED By Allie Neeb SECONDED by Keir Jack and CARRIED to approve SLEF proposal for the Fashion Merchandising trip to Toronto, subject to normal restrictions.

Jessica inquired about the possibility of a class using SLEF for planning an event as an assignment. Adam suggested that Jessica speak with Paul about this.

Action Item: Jessica to speak with Paul about the possibility of students using SLEF for a class assignment.

Jessica noted that the audited statements from PricewaterhouseCoopers will be published on the website soon.

VP Athletics and Residence Life – Chris Lethbridge

Chris reported that the next Residence Games event day is November 12th at 5:00 p.m. in Gym 3. Chris is looking for someone to help him with the games.

Chris noted that there is a Semi-Formal Committee Meeting tonight at 6:00 p.m. in the boardroom. The committee will be voting on the theme of the dance as well as the charity of choice.

Chris updated the Board on Varsity Athletics.

VP Entertainment – Allie Neeb

Allie noted that the three top choices for the Winter Calendar theme are: Winter is Coming, FTW: Fanshawe This Winter and Frosty Confessions.

The Faces of Fanshawe Campaign with Marketing will begin on November 11. Marketing has asked for a backstage passes to FSU events for participants.

Allie would like to hear some feedback on what class reps think of Fanshawe events. She hopes to hold a focus group at some point this semester.

Allie review this week's events. Next week's events include Comedy Night featuring Trixx, the Movember Bake Sale and New Music Night featuring Folk, Lesley Pike, Oh Geronimo and Olivia and the Creepy Crawlies.

VP External and Academic Affairs – Matt Stewart

Matt noted that the first class rep Meet N' Greet was held last week and it went well.

Matt said that if any of the SAC reps have problems emailing their class reps, they can contact him to clarify email addresses. Matt recommended that students who would like to sign up to be class reps do so online instead of on paper.

Information Technology – Alan Bushell

Alan reported that the School of Information Technology has ten fully registered class reps as well as another seven that are currently signing up. Alan is continuing to search for more class reps.

A Facebook page has been set up for the Information Technology class reps to join to voice any concerns or compliments.

Alan has been informed that many of the electrical sockets in the Telus lounge are not operating which can be an issue during crowded hours. A student reported Panel FCCT41 as a specific plug that has had issues. A few students inquired about the possibility of installing some ethernet ports in the Telus Lounge. The wireless connection in the area has had known issues and many of the FOL or class content sites do not allow reconnections once the signal has been dropped.

Action Item: Adam to follow up with inquiries about electrical sockets and poor wireless connection in the Telus Lounge.

Health Sciences and Nursing – Sabrina Dent

Sabrina has recently attempted to send an email to her class reps, but she continues to get an error message in response.

A facebook group for Health Science and Nursing was created last year and Sabrina has been made administrator so she has been posting messages on it to stay in touch with all of the members of that group. Sabrina also has a Twitter account on which she is sharing and retweeting info that Executives have been posting.

A few concerns were brought to Sabrina's attention. Students in Pre Health Sciences in Z Building are concerned that there are not enough computers available for their use. The

downstairs lab has been reserved for a specific group of students and the second lab has a number of computers that are not working. A student also voiced a complaint that one of the only seating areas has been replaced with a pool table.

Action Item: Adam to see if the broken computers in the Z Building Computer Lab can be repaired.

Sabrina noted that this week is MRT Week. There will be a bake sale and interactive set up in front of A Building.

Language and Liberal Studies – Allayna Eizenga

Allayna currently has six interested students to class reps. Jan Robblee, in an effort to assist Allayna in finding more class reps, sent out an e-mail to all the students in the School of Language and Liberal Studies. Two students responded to that email.

Allayna has had one class rep meeting and several concerns were brought forward. The WRIT-3010 class informed Allayna that their professor seems to have trouble controlling the class. It was also mentioned that their professor does not seem to follow the course information sheet. Adam noted that the professor has to follow the course information sheet.

Allayna also received some concerns regarding food options on campus. Students are looking for more vegan options (provide soy milk for coffee), lower prices and more variety.

There were also multiple concerns about FanshaweOnline such as grades not being centralized on one page, poor layout and problems reading FOL on the mobile website.

It was brought to Allayna's attention that there is no wheelchair pump at the College.

Action Item: Adam to follow up with the concerns that Allayna's class reps brought forward.

Allayna's class reps agreed that they enjoy being a part of the General Arts and Science program, and they appreciate the versatility it offers. Class representatives that attended the UWO University Fair found it enjoyable, helpful and informative.

None of Allayna's class reps attended any of the Halloween events hosted by the FSU. The reasons stated included being too busy and tired from schoolwork.

Design – Tanner Fisher

Tanner was unable to attend the SAC Meeting, so Adam read Tanner's report for him.

Over the past few weeks Tanner has been learning about his SAC position. Tanner attended a class rep meeting organized by Carrie Fraleigh De Schutter, Assistant to the Chair of School of Design. Tanner noticed a lot of issues with facilities and equipment being brought up. The back drop in the photo lab in the graphic design hallway is very hard to switch between a black and white backdrop and the black is very ripped. Students are also having issues accessing certain rooms. Tanner has noticed some issues with the School of Design in general. He will bring these issues up at a future SAC Meeting.

Tourism and Hospitality – Keir Jack

Keir has attained one class rep and has encouraged him to speak to other students about signing up to be class representatives.

Keir has found all of the program coordinators' email addresses for the School of Tourism and Hospitality. Keir hopes to email the program coordinators to ask them for permission to visit their classrooms and talk about the FSU and opportunities as class reps.

Keir has not heard any complaints from students in the past two weeks.

Human Services – Taylor Lodge

Taylor was unable to attend the SAC Meeting, so Adam read her report for her.

Taylor sent an email to all of her class reps to introduce herself and let them know about the Facebook group she created for them.

Several concerns were brought to Taylor's attention. Students in the ECE program believe that the seven week class and placement program puts students at a disadvantage for several reasons. These reasons include: the classes are meant to be fourteen week classes but are condensed into seven weeks and students are not given the time to properly learn all of the material. Another reason was that it is difficult for first half placement students to be able to apply what they should have been learning in class to what they are experiencing in their placements. Another concern is for students that are in class for the first half that they do not have contact with parents to do some of the assignments required. The final issue with the seven week program is that the students do not have an opportunity to get involved with the school because they may not have the same flexibility from their placement as other students do.

Taylor has spoken to the Ombudsperson about these issues stated above.

Action Item: Taylor to report at the next SAC Meeting what Rose Valle said about her concerns with the new ECE class/placement layout.

Business – Kirsten McKay

Kirsten is currently waiting for the contact information of her three class reps that have already signed up. Kirsten has also attained a marketing student who is interested in becoming a class rep and she has sent him class rep sign up form.

No concerns have been brought to Kirsten's attention.

Kirsten's goal is to recruit more class reps. Kirsten is going to send an email students in the Lawrence Kinlin School of Business informing them of the opportunity to become class reps.

Kirsten has signed up on the FSU Movember page.

Building Technology and Applied Science and Technology – Princewill Onyia

Princewill is currently looking to book his first Class Rep Meeting.

Princewill enjoyed the Class Rep Meet N' Greet and found it very beneficial for interacting with his class reps.

A few issues were brought to Princewill's attention in the last few weeks. Students are looking to get more lab hours to complete their tasks. Students are also concerned about the lack of lab facilities.

Action Item: Adam look into the possibility of extending lab hours for students in Building Technology and Applied Science and Technology.

Contemporary Media – Anthony Sawyers

Anthony currently has four class reps within the School of Contemporary Media. Anthony has spoken with a few other students that are interested in participating in the class rep program.

Some concerns were brought to Anthony's attention. First year MIA students have expressed interested in having activities involving MIA students that would allow them to interact with one another. Allie noted that there are New Music Nights every Friday, some events showcasing MIA bands. Photography students have expressed the need for updated equipment within their workrooms. There is a television provided for photography students, but they have not been given a table or a stand for the television. Broadcast Radio students asked Anthony if CFRL could be played throughout the school, not just in A Building. Broadcast Television students have expressed concerns with the servers constantly crashing because they are out of date. Fine Art students asked if they could get janitorial help with cleaning floors and replenishing cleaning supplies such as soap and paper towels in D1070. Fine Art students also inquired about getting more storage space in D1070 for their art supplies.

Action Item: Adam to follow up with the concerns of Contemporary Media students.

New Business

Class Rep Meeting Space – Alan asked who to contact for booking rooms and ordering food. Emma noted that she can help Division Representatives with this.

SLEF – Sabrina asked how far in advance SLEF proposals could be submitted.

Action Item: Emma to ask Paul or Jessica about how far in advance SLEF proposals can be submitted.

Next Meeting

Thursday, November 21, 2013 at 6:00 p.m. in SC2016

Adjournment

2.5 It was:

MOVED by Chris Lethbridge, SECONDED by Alan Bushell and CARRIED to adjourn the meeting.