

Name of Club: _____

Amount of Receipt(s): _____

(Attach all receipts to this form)

Purpose of Expenditures: _____

Signing Officers of Club:

(Please note that the cheque will be issued in the name of the 2 signing officers)

Signing Officer: _____
Print *Sign*

Email Address: _____ Student #: _____
and

Signing Officer: _____
Print *Sign*

Email Address: _____ Student #: _____

For Office Use Only:

Approved by VP Internal/FSU Administrative Services Staff: Yes No

Date Approved: _____

Cheque Issued: Yes No