

Interested in Starting A Club? *Here's what you need to know!*

Process of Starting a Club:

1. Fill out a Club Charter. Club Charters are available online at www.fsu.ca/clubs
2. Submit the completed Club Charter online. Ensure you have a minimum of five full-time students (one President, one Vice President, two Signing Officers and at least one Member).
3. The Club Charter is reviewed and student numbers checked to ensure the requirements are met, in accordance with the Club Policy.
4. The Club Charter will go to the Executive Committee for approval.
5. If approved, the President will be notified via email by the Finance Coordinator. Clubs training will need to be completed, and the Club Policy Contract signed. After Clubs Training is complete, the Club will be fully ratified and added to the FSU website.

Frequently Asked Questions:

What kind of club can I start?

You can start almost any kind of club! The Fanshawe Student Union encourages students to start clubs based off common interest, program associations, culture or religion, community service and many more! ***Please note: Athletic or Sporting Clubs will not be approved.***

Do I need a Faculty/Staff advisor?

It is not mandatory to have a Faculty or Staff Advisor. However, it is suggested that Program Associations or any Club supported by a College department have a faculty or staff advisor. It is important to **remember** that these Advisors are there to provide support, not run the day-to-day club activities.

Will my Club receive funding?

A Club that has a minimum of 10 full-time members (as defined by the Clubs Policy) will receive \$500 for the academic year.

Can my Club host events?

Yes! If your Club would like to host an event, the President of the Club must complete an **Event & Activity Application** at least 1 week before the event for approval. The President will receive notice via email if the event has been approved or denied. If the event has been approved, planning for the event can begin. **Please note: Athletic and/or Sporting events will not be approved under any circumstances.** Please include the space you would like to use for your event (i.e.. FSU Clubrooms, specific College space, etc.)

How do I book College Space (i.e. classroom or cafeteria or lecture theatre)?

An **Events & Activity Application** must be submitted to the FSU Office before the proposed date of your meeting/event and the FSU will direct the Club to the correct contact within the College.

I still have questions, Who Do I Contact?

Questions can be sent to fsuclubs@fanshawec.ca

