



Class Representative – Position Expectations

Title: Class Representative

FSU Representative/Program Leader: Advocacy & Communications Coordinator

Summary

The Class Representative Program comprises student volunteers dedicated to representing their peers and addressing their viewpoints, ideas, and issues within the Fanshawe Student Union and College affairs. Open to all full-time Fanshawe College students, there are no restrictions on the number of representatives per program, providing an inclusive platform for student involvement and advocacy.

Position Expectations

Class Representatives play a pivotal role in supporting the Fanshawe Student Union by gathering and addressing student opinions and concerns, while also disseminating crucial information within their respective programs. Through this role, individuals cultivate a diverse skill set encompassing feedback exchange, advocacy, effective communication (both oral and written), presentation proficiency, problem-solving abilities, conflict resolution, and leadership qualities.

The minimum time commitment for Class Representatives entails 1-2 hours per month to attend Fanshawe Student Union meetings, in addition to dedicating extra time for communication with fellow students and professors, along with the completion of monthly reports summarizing these interactions. Furthermore, active participation in Fanshawe Student Union gatherings, such as orientations and Class Rep Meet & Greets, as well as involvement in both Student Union and College events, is encouraged.

Those who engage in pre-approved hours can include this valuable experience in their Co-Curricular Record (CCR). Moreover, outstanding contributions are recognized through additional recognition such as "Class Rep of the Month" and "Class Rep of the Year," awarded based on demonstrated dedication and engagement within the program.

Core Competencies

- Communication & Active Listening
- Accountability & Dependability
- Ethics, Integrity & Empathy
- Team Work & Problem-solving
- Time Management & Flexibility

Tasks

- Attend the Orientation training provided by the Fanshawe Student Union in order to begin acting as a Class Representative
- Collect opinions and concerns from students in their respective programs, including College and FSU



affairs, whether academic-related or not

- Assist classmates with program-related information, courses, and professors
- Attend meetings held by the Fanshawe Student Union and voice student concerns
- Relay important Fanshawe Student Union & College information to classmates (e.g. events and services)
- Attend specific events facilitated by the Fanshawe Student Union (e.g. Class Rep meetings, Meet & Greet(s), etc.)
- Study the services provided by Fanshawe Student Union (available at www.fsu.ca) and clarify details/ask questions as needed
- Work collaboratively with and follow directions from the Fanshawe Student Union
- Commit to a monthly timeline
- Other duties as required or assigned

Requirements

- Full-time registered Fanshawe College student
- Attend Fanshawe Student Union class representative orientation
- Respect confidentiality
- Familiarity with the Fanshawe Student Union is an asset
- Reliability & Creativity
- Excellent customer service and communication skills
- Good organization and accurate record-keeping skills
- Maturity and responsible decision-making skills
- Willingness to take initiative and ability to multi-task
- Ability to work in a team environment